SAYFOL INTERNATIONAL SCHOOL
KUALA LUMPUR
(The International School in the City)
(established: 1985)

PASSPORT PHOTO

TRANSPORTATION REQUISITION FORM

STUDENT NAME (1): ..... GRADE/CLASS: .....

STUDENT NAME (2): ..... GRADE/CLASS: .....
(siblings if any)

FREQUENCY (TRIP): TWO-WAY ☐ **OR** ONE-WAY (AM) ☐
ONE-WAY (PM) ☐

STAGES:
INQUIRY ☐
NEWLY REGISTERED ☐
CURRENT STUDENT ☐

PICK-UP/DROP-OFF LOCATION *(full address)*:

(1) .....

(2) .....

PARENT / GUARDIAN DETAILS

NAME: ..... RELATIONSHIP: .....

MOBILE: ..... HOME: ..... OFFICE: .....

EMAIL ADDRESS:

SIGNATURE OF PARENT/GUARDIAN: .....DATE: .....

OFFICE USE ONLY

ASSIGNED TRANSPORTER: .....PRICE: .....

REMARK: .....

TERMS & CONDITIONS:

- If only **One-way** required, the charge shall be 70% prevailing for the applicable area.
- All payment has to be made to **SAYFOL INTERNATIONAL SCHOOL.** If payment by cheque, kindly issue to **GLOBAL EXEC SDN. BHD.**
- For the cancellation of the service, a notice period of **ONE (1) MONTH** is required. Once the bus service is cancelled, the parent may re-apply for the service only after ONE (1) MONTH cooling period.
- The charge is per child per term. It is advised that the child be at the pick-up point at the designated time. Please allow (±) 10 minutes from the designated time for the transportation to arrive as an eventually to provide for any adverse traffic condition on the road.

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